

Personal data protection policy for Bpifrance's suppliers

1. WHO IS THIS POLICY FOR?

This Personal Data Protection Policy (hereinafter referred to as "the Policy") is intended for all persons (hereinafter referred to as "the data subjects") whose data is processed directly by Bpifrance and its entities, whether they are points of contact, legal representatives and agents of suppliers, subcontractors of its suppliers or any natural person whose data is necessary for the implementation of the detailed purposes above.

The objective of the Policy is therefore to duly inform the persons concerned about the processing of Personal Data carried out.

When the information contained in this Policy is provided to a legal entity, the latter undertakes to inform the natural persons concerned of the processing of personal data carried out by Bpifrance by making this Policy available to them.

2. WHO IS RESPONSIBLE FOR THE PROCESSING CARRIED OUT?

Bpifrance SA, 27-31 avenue du Général Leclerc 94710 Maisons Alfort, is deemed to act as a data controller when it processes your Personal Data for the purposes detailed below.

3. WHAT DATA DOES BPIFRANCE PROCESS AND FOR WHAT PURPOSES?

In accordance with the applicable regulations, in particular European Regulation 2016/679, known as the General Data Protection Regulation (GDPR) and the national provisions relating to information technology, files and freedoms, Bpifrance, as data controller, collects and processes your personal data.

In this context, Bpifrance is required to collect, directly or indirectly, the following categories of personal data from the persons concerned, whether they are points of contact, foreign employees, legal representatives and agents of its suppliers and any natural person whose data is necessary for the implementation of the purposes detailed above.

We invite you to refer to the information adapted to your particular situation.



For purchases with public and private companies:

Legal basis for processing	Purposes of the processing	Categories of Personal Data Processed
On the basis of pre-contractual measures	Management of applications for calls for tenders from Bpifrance's purchasing departments (excluding the Bpifrance Assurance Export entity) (receipt and analysis of quotes, selection of suppliers, notification of the decision, contractualization and signature of contracts)	Identification data: administrative address, professional email address, professional postal address, title, postal code, surname, professional mobile number, first name(s), signature (handwritten or electronic). Data relating to professional life: position in the company, quality within the company, attachment.
On the basis of the legal obligations of Bpifrance Assurance Export subject to the public procurement rules defined in particular by the Public Procurement Code of 1 April 2019 (including the General Terms and Conditions of Use of the www.achatpublic.com website (hereinafter Platform 1))	As part of the consultations (call for tenders) carried out by the purchasing departments of Bpifrance Assurance Export: downloading of the results of the consultations filled in on "platform 1" and carrying out the associated studies	Identification data: Administrative address, Professional email address, Professional postal address, Title, postal code, Last name, Professional mobile number, First name(s), Signature (handwritten or electronic), date and place of birth. Data relating to professional life: position in the company, attachment. Connection data: identification and authentication data for your connected spaces, including IP address, logs, browsing data.
On the basis of the execution of the General Terms and Conditions of Use of the Ivalua platform (hereinafter "Platform 2")	Creation, management and administration of the User's account, management and control of Users' access, management of the security of "Platform 2", hosting, technical support and maintenance of "Platform 2", collection of acceptance of the T&Cs, verification of the Users' identity, study, follow-up and management of requests	Identification data: Administrative address, professional email address, professional postal address, title, postal code, nationality, name, personal mobile number, professional mobile number, first name(s), signature (handwritten or electronic). Data relating to professional life: position in the company, position within the company, attachment, organisation chart, date of entry into office-
Based on the performance of the Bpifrance contract	Platform 1 security, Platform 1 hosting and maintenance.	Identification data: Last name, first name(s), professional email address, title, professional mobile number. Connection data: identification and authentication data for your connected spaces, including IP address, logs, browsing data-



	Referral of Tier One Suppliers and Intermediaries	<p>Identification data: Administrative address, professional email address, professional postal address, title, postal code, nationality, surname, personal mobile number, professional mobile number, first name(s), signature (handwritten or electronic), date and place of birth.</p> <p>Data relating to professional life: position in the company, quality within the company, attachment, organizational chart.</p>
	Management and payment of invoices issued by suppliers (receipt, processing and payment of invoices, issuance of purchase orders)	<p>Identification data: administrative address, professional email address, professional postal address, title, postal code, surname, professional mobile number, first name(s), signature (handwritten or electronic).</p> <p>Banking and financial data: bank branch, name of the banking institution, bank details.</p> <p>Data relating to professional life: position in the company, attachment.</p>
	Management of the commercial relationship	<p>Identification data: professional email address, title, surname, first name(s), professional mobile number</p>
On the basis of the legal obligations to which Bpifrance is subject	Know Your Supplier (KYS), anti-money laundering and countering the financing of terrorism, anti-corruption, carrying out due diligence in terms of international sanctions and embargoes and all other regulations to which Bpifrance is subject	<p>Identification data: Administrative address, professional email address, professional postal address, title, postal code, nationality, surname, personal mobile number, professional mobile number, first name(s), signature (handwritten or electronic), date and place of birth, identity documents (including passport and national identity card), photo.</p> <p>Banking and financial data: Bank branch, name of the banking institution, bank details, financial data.</p> <p>Data relating to professional life: position in the company, position within the company, attachment, organisation chart, status Politically Exposed Person</p> <p>Connection data: identification and authentication data for your connected spaces, including IP address, logs, browsing data.</p> <p>Judicial data and data relating to offences, convictions and security measures <u>within the limits of the legal obligations to which Bpifrance is subject and only in the context of carrying out due diligence.</u></p>
On the basis of Bpifrance's legitimate interest in complying with its legal	Fight against fraud	<p>Identification data: Administrative address, professional email address, professional postal address, title, postal code, nationality, surname, personal</p>



<p>obligations in the fight against fraud</p>		<p>mobile number, professional mobile number, first name(s), signature (handwritten or electronic), date and place of birth, identity documents (including passport and national identity card), photo.</p> <p>Banking and financial data: Bank branch, name of the banking institution, bank details, financial data.</p> <p>Data relating to professional life: position in the company, quality within the company, attachment, organisation chart, professional experience, bad press.</p> <p>Connection data: identification and authentication data for your connected spaces, including IP address, logs, browsing data.</p>
<p>On the basis of Bpifrance's legitimate interest in ensuring the defence of its rights in court</p>	<p>Management of possible complaints and litigation</p>	<p>Identification data : title, surname, first name, signature (electronic or handwritten).</p> <p>Data relating to professional life : professional postal address, professional telephone number , professional e-mail address, position/position within the company.</p> <p>Connection data: identification and authentication data for your connected spaces, including IP address, logs, browsing data.</p>
<p>On the basis of Bpifrance's legitimate interest in managing and developing its relationships with its customers</p>	<p>Studies, statistics and satisfaction surveys</p>	<p>Identification data : title, surname, first name,</p> <p>Data relating to professional life : Professional email address, position/quality within the company, business phone.</p>

4. TO WHOM IS YOUR PERSONAL DATA DISCLOSED?

The personal data is intended for Bpifrance and will be communicated for the same purposes to its service providers involved in the performance of the services concerned necessary for the implementation of the purposes referred to above. It may also be communicated to the other purchasing departments of Bpifrance entities in compliance with the legal, regulatory or contractual confidentiality obligations that apply to third parties.

Personal data may also be communicated to any administrative, judicial or supervisory authority that has a right of communication based on a legislative provision in the context of a French or European administrative or judicial procedure, at their request.

5. HOW LONG IS YOUR PERSONAL DATA STORED?

As a matter of principle and outside of any litigation, your personal data is kept for a period of 5 years from the end of your business relationship with Bpifrance.

In order to comply with its obligations, specific storage periods (longer or shorter) have been defined by Bpifrance for the implementation of certain processing operations. In any event, personal data is kept by Bpifrance for a period not exceeding that necessary to achieve the purposes specified above, increased, where applicable, by the French and European legal and regulatory limitation periods.



6. WHAT ARE YOUR RIGHTS?

In accordance with the applicable regulations, and subject to the conditions set out therein for the exercise of these rights, you benefit from:

- A right of access, rectification, deletion, as well as the right to portability of your personal data;
- The right to request the limitation of the processing that concerns you and to object to receiving commercial prospecting or to being subject to profiling related to commercial prospecting.
- The right to provide Bpifrance with instructions relating to the fate of his or her personal data in the event of death.

To exercise your rights, you can contact the data protection officer of the Bpifrance group, using the contact details provided in Section 7 ("*How to contact Bpifrance?*") below.

You also have the right to lodge a complaint with the Commission Nationale de l'Informatique et des Libertés (CNIL).

7. HOW TO CONTACT BPIFRANCE?

Please send all correspondence to the Data Protection Officer (DPO) of the Bpifrance group using the contact details below:

By email via donneespersonnelles@bpifrance.fr.

By post by writing to Bpifrance - DCCP - Data Protection Officer
Address: 27-31 avenue du Général Leclerc 94710 Maisons Alfort

8. UPDATING THE POLICY

This Policy may be amended and updated periodically to reflect legislative or regulatory developments or to meet our information obligations under applicable regulations on the protection of personal data.

We invite you to refer to it regularly on the Bpifrance website. The Policy is available at <https://www.bpifrance.fr/protection-des-donnees>.

In the event of substantial changes, Bpifrance will make this Policy available, specifying the changes relating to the processing of your personal data at the address above.